

ALGOMA DISTRICT ELEMENTARY TEACHERS

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Needing Funds for Professional Learning? Apply to Algoma ETFO! (Updated Oct. 07)

The Algoma ETFO has set aside \$5000 to be used by members for Conferences and Professional Learning opportunities during the school year. (\$2500 from July 1 to Dec. 31 and \$2500 from January 1 to the end of June). A maximum of \$500 per member of Algoma ETFO can be access one time per year.

The following criteria apply for this fund:

- A. A Maximum, of \$500 per member ~ reimbursement upon presentation of receipts (could include meals, travel, accommodation and registration).
 - Conferences within the Province of Ontario (exceptions may be considered by the committee).
 - Conferences should be of a nature that focuses on development of skills that will benefit your daily activities in the classroom.
 - PL funds will not be available for upgrading professional qualifications.
- B. Members may only receive assistance from the fund one time per 2 school years.
- C. The teacher release form must be approved by the Board before funds can be accessed.
- D. Before funds will be dispersed, the applicant must complete the form **Professional Learning Fund Response** and include receipts within one month of return from the PL event. Please include any helpful strategies that were learned from attending the event. Your report will be published at a later date in the ADETFO Info newsletter.
- E. Application must be made in writing to PL Committee in care of Algoma ETFO Office (by fax 705-942-1054 or by Board Courier to Kelly Holley, President, Education Centre) outlining the Conference, date of PL opportunity, costs to be covered by the fund.
- F. Application must be made prior to the event.